



GOVERNMENT OF INDIA
MINISTRY OF TEXTILES
OFFICE OF THE TEXTILE COMMISSIONER
POST BAG NO.11500, MUMBAI 400 020
Tel & Fax No: 022 – 22037819
E-mail- itcbap-otxc@nic.in; textilecom@hotmail.com

No.1/162/2008/Cotton/131

Dated: 26th July, 2008.

MEMORANDUM - I

Sub: Procedural requirement for obtaining Export Authorization Registration of raw cotton (lint), cotton waste (including yarn waste and garneted stock), cotton, carded or combed, with the Textile Commissioner, Mumbai, prior to shipment in terms of Notification No.26 (RE-2008)/2004-2009 dated 22-7-2008 of Directorate General of Foreign Trade, Ministry of Commerce and Industry, issued under the Foreign Trade Policy 2004-2009.

As per ITC Code No.5201, 5202 and 5203 of Chapter 52 of the ITC (HS) Classification of Export & Import Items, 1st September 2004 - 31st March, 2009 issued under the Foreign Trade (Development & Regulation) Act, 1992 (No.22 of 1999) by the Directorate General of Foreign Trade, Government of India, New Delhi, raw cotton (lint), cotton waste (including yarn waste and garneted stock), cotton, carded or combed, can be exported only against valid Export Authorization Registration for shipment issued in this regard by the Textile Commissioner, Mumbai. The detailed guidelines for such Export Authorization Registration are issued hereunder accordingly. Every person/firm/unit/corporation/company desirous of exporting raw cotton (lint), waste (including yarn waste and garneted stock), cotton, and carded or combed is required to fulfill these terms and conditions.

The application on plain paper for obtaining Export Authorization Registration, in the prescribed form as at Annexures- IA (Raw cotton - Lint), IB (cotton waste) & IC (cotton, carded or combed) & II, may be submitted in the Office of the Textile Commissioner, (Cotton Section, 3rd floor), Nishta Bhavan (New C.G.O. Bldg.), 48, Vithaldas Thakarsee Marg, Post Bag No.11500, Mumbai-400 020, on all working days upto 3.00 P.M.

2. Procedure for submission of application

The applicant should submit the Export Authorization Registration Form (Annexures- IA, IB & IC & II as the case may be) along with the following documents:-

Application in the form at Annexures- IA, IB & IC & II, as the case may be, of this Memo filled properly, as per detailed instructions contained in this Memo. On being satisfied that the information furnished in Annexures- IA, IB & IC & II, as the case may be, is duly completed in all respects, the Textile Commissioner or his authorized officers (Joint Textile Commissioner/Director/Deputy Director/Asstt. Director) shall issue Export Authorization Registration in prescribed form as at Annexure-II. The Export Authorization Registration (Annexure-II) duly signed with the Government seal will be issued to the applicant for submission to customs authority prior to shipment.

3. Terms and Conditions for Export Authorization Registration:

- (i) The Export Authorization Registration Application should be submitted within 30 days prior to the date of actual shipment. If the export is not effected within the stipulated 30 days, then the Export Authorization Registration issued would stand lapsed. The exporter shall have to get it re-validated before shipment again.
- (ii) If due to some reason, the Export Contract is cancelled (by importer / exporter) or export is not effected, the exporter shall inform the Textile Commissioner of such cancellation / non-exportation within 15 days from the date of cancellation.
- (iii) If default is on the part of the exporter in fulfilling the export shipment for two times, then no further Export Authorization Registration Application will be entertained till such time the shipment details mentioned at S.No.4 of Annexure-II are submitted.
- (iv) After the actual export of full registered quantity, the exporter shall submit a legible exchange control copy of shipping bills as issued by the Customs alongwith the details of quantity of goods exported, its value and destination mentioned at Sr.No. 4 of Annexure-II.
- (v) Maximum tolerance of $\pm 5\%$ is permissible in the total weight registered.

-sd-
(Dr. J. N. SINGH)
Textile Commissioner

ANNEXURE - IA

**APPLICATION FOR EXPORT AUTHORIZATION REGISTRATION TO
THE TEXTILE COMMISSIONER, GOVT. OF INDIA, MUMBAI**

Application for Export Authorization Registration for Raw Cotton (Lint), in reference to the Textile Commissioner's Memorandum No.1/162/2008/Cotton dated 26th July, 2008, in terms of ITC Code.5201 of SCHEDULE 2, TABLE B OF ITC (HS) CLASSIFICATION OF EXPORT AND IMPORT ITEMS (1st September, 2004 – 31st March, 2009) issued under the Foreign Trade (Development & Regulation) Act, 1992 (No.22 of 1992) by the Director General of Foreign Trade.

- (i) **Has the exporter obtained earlier Export Authorization Registration Certificate (EARC)? If so, indicate the EARC NO.& Date:**
- (ii) **Whether the exporter has submitted shipment details mentioned at S.No.4 of Annexure-II of EARC obtained earlier? If so, indicate the EARC No. & Date:**
- (iii) **Export Details:**

Sr. No.	Export Contracts No. & Date	Variety	Quality Parameters		Qty. in metric tonnes
			Basic Staple Length in mm (2.5% Span Length)	Fineness (micronaire)	

Signature of the Applicant with Seal and Date (to be signed by the Prop./M.D./ Authorised Signatory / Mg.Partner)

Name of the applicant:

Full Postal Address:

Telephone/Mobile No:

Fax No:

E-mail:

PAN No:

IEC NO:

ANNEXURE - IB

**APPLICATION FOR EXPORT AUTHORIZATION REGISTRATION TO
THE TEXTILE COMMISSIONER, GOVT. OF INDIA, MUMBAI**

Application for Export Authorization Registration for Cotton Waste (including yarn waste garnetted stock), in reference to the Textile Commissioner's Memorandum No.1/162/2008/Cotton dated 26th July, 2008, in terms of ITC Code.5202 of SCHEDULE 2, TABLE B OF ITC (HS) CLASSIFICATION OF EXPORT AND IMPORT ITEMS (1st September, 2004 – 31st March, 2009) issued under the Foreign Trade (Development & Regulation) Act, 1992 (No.22 of 1992) by the Director General of Foreign Trade.

- (i) **Has the exporter obtained earlier Export Authorization Registration Certificate (EARC)? If so, indicate the EARC NO.& Date:**
- (ii) **Whether the exporter has submitted shipment details mentioned at S.No.4 of Annexure-II of EARC obtained earlier? If so, indicate the EARC No. & Date:**
- (iii) **Export Details:**

Sr. No.	Export Contracts No. & Date	Variety	Qty. in metric tonnes

Signature of the Applicant with Seal and Date (to be signed by the Prop./M.D./ Authorised Signatory / Mg.Partner)

Name of the applicant:

Full Postal Address:

Telephone/Mobile No:

Fax No:

E-mail:

PAN No:

IEC NO:

ANNEXURE - IC

**APPLICATION FOR EXPORT AUTHORIZATION REGISTRATION TO
THE TEXTILE COMMISSIONER, GOVT. OF INDIA, MUMBAI**

Application for Export Authorization Registration for Cotton, Carded or Combed, in reference to the Textile Commissioner's Memorandum No.1/162/2008/Cotton dated 26th July, 2008, in terms of ITC Code.5203 of SCHEDULE 2, TABLE B OF ITC (HS) CLASSIFICATION OF EXPORT AND IMPORT ITEMS (1st September, 2004 – 31st March, 2009) issued under the Foreign Trade (Development & Regulation) Act, 1992 (No.22 of 1992) by the Director General of Foreign Trade.

- (i) **Has the exporter obtained earlier Export Authorization Registration Certificate (EARC)? If so, indicate the EARC NO.& Date:**
- (ii) **Whether the exporter has submitted shipment details mentioned at S.No.4 of Annexure-II of EARC obtained earlier? If so, indicate the EARC No. & Date:**
- (iii) **Export Details:**

Sr. No.	Export Contracts No. & Date	Variety	Quality Parameters		Qty. in metric tonnes
			Basic Staple Length in mm (2.5% Span Length)	Fineness (micronaire)	

Signature of the Applicant with Seal and Date (to be signed by the Prop./M.D./ Authorised Signatory / Mg.Partner)

Name of the applicant:

Full Postal Address:

Telephone/Mobile No:

Fax No:

E-mail:

PAN No:

IEC NO:

ANNEXURE - II



OFFICE OF THE TEXTILE COMMISSIONER
48, VITHALDAS THAKARSEE MARG,
NEW MARINE LINES,
POST BAG NO.11500
NISHTA BHAVAN (NEW C.G.O. BLDG.),
MUMBAI - 400 020

EXPORT AUTHORIZATION REGISTRATION CERTIFICATE (EARC)

Certificate for Export Authorization Registration for Raw Cotton (Lint), in reference to the Textile Commissioner's **Memorandum No.1/162/2008/Cotton dated 26th July, 2008**, in terms of **ITC Code.5201/5202/5203** of SCHEDULE 2, TABLE B OF ITC (HS) CLASSIFICATION OF EXPORT AND IMPORT ITEMS (1st September, 2004 – 31st March, 2009) issued under the Foreign Trade (Development & Regulation) Act, 1992 (No.22 of 1992) by the Director General of Foreign Trade.

1. Registration No: _____ Dated: 29/07/2008
2. Export Contract No(s): _____

Name and Address of the Exporter:

IEC No:

Details of Contracts

Sr. No.	Export Contract		Quantity (in Metric Tonnes)	
	No.	Date	In figures	In words

3. Aggregate registered quantity for Number of contracts.
- Aggregate quantity in Words
- Aggregate quantity in FiguresMetric Tonnes.

Office Seal

Joint Textile Commissioner / Director /
Deputy Director / Asstt. Director
of Office of the Textile Commissioner.

4. To be furnished by the Exporter within 15 days after actual shipment to the Office of Textile Commissioner, Cotton Section, 3rd Floor.

Proof of Shipment		Quantity in M.T. exported	Value in lakh Rs. for quantity exported	Destination
Exchange Control No. of shipping bills (copy enclosed)	Date			

Signature & Seal of Exporter